

## **CULFORD, WEST STOW AND WORDWELL PARISH COUNCIL**

**Minutes of Culford, West Stow and Wordwell Parish Council Annual General Meeting held on 10<sup>th</sup> May 2018 in Culford Village Hall**

**Present** Clr Joy Childs, Clr David Fisher, Clr Bruce Murdoch, Clr Rachel Salt, Clr Ann Self, Clr Myrtle McQueen, Clr Susan Glossop (St Eds BC), Clr Rebecca Hopfensperger (SCC), the clerk John Milward and 1 member of the public.

- 1. Election of Chairman** Proposed by Clr Murdoch and seconded by Clr Salt that Clr Childs be elected chairman for the coming year. Carried unanimously.
- 2. Election of Vice Chairman** Proposed by Clr Childs and seconded by Clr Murdoch that Clr Fisher be elected vice chairman for the coming year. Carried unanimously
- 3. Election of Representative to Village Hall Committee** Clr McQueen was elected to be the Council's representative on the Village Hall Committee.
- 4. Minutes of the meeting held on 22<sup>nd</sup> March 2018.** Proposed by Clr Fisher and Seconded by Clr Murdoch that the minutes be passed as a true record. Carried unanimously.
- 5. Apologies.** Apologies were accepted from Clr Ramsey
- 6. Register of Members' Interests** Members were reminded of their need to report any interest they may have on items listed for discussion on the agenda. Nil reported.
- 7. Reports**
  - a. Clerk**
    - (i) Clr Adrian Dawson, chairman of Ingham Parish Council has been nominated as Data Protection Officer for the firm where he works and has agreed to carry out the same duties for both Ingham Parish Council and Culford, West Stow and Wordwell Parish Council for a fee of £25 per council. Agreed unanimously to accept this arrangement. Clerk confirmed that the first check has already been carried out by Adrian.
    - (ii) Clerk gave an update on the regulations with regard to the bonfire situation reported at the previous meeting. Agreed to adopt a wait and see policy to establish whether the bonfires can actually be classified as being a nuisance.
    - (iii) Action awaited by Highways on reports made of hedge overgrowth at The Drift and also at Forest Edge.
    - (iv) Clerk had been sorting out information relating to Emergency Planning. Not a lot of information or correspondence held with regard to this but what there is will be dug out and passed on to Clr Salt.

(v) Clerk confirmed that he will be meeting with Mathew Hancock MP for West Suffolk when he will be discussing the subject of poor mobile phone reception and poor broadband when he visits Ingham in June. Clerk to write to Mathew Hancock to try and get him to also attend at Culford.

(vi) Dustbin stickers. Confirmed by Clr Murdoch that the pricing established by Clr Salt was by far the cheapest. Agreed that the clerk purchase 200.

(vii) Revised date of Parish Forum is now 29<sup>th</sup> May 2018.

**b. St Edmundsbury Borough Council Representative.**

Clr Glossop's written annual report is attached at Annex A. Highlights of her report were discussed with emphasis on the formation of the interim combined Council with Forest Heath and the subsequent new Council which will be formed and elected in 2019 and will become West Suffolk District Council.

**c. Suffolk County Council Representative** Clr Rebecca Hopfensperger's annual report is attached at Annex B. Main points were discussed. She had recently spoken to the rural police officer who had confirmed that any data from the VAS that showed consistent speeding, if forwarded to him, he would ensure extra police officer deployment in the village. With regard to works due at West Stow she had requested that it be commenced before the new school term in September. Details of the work to be carried out will be forwarded to Clr Self who had not been in attendance when Clr Hopfensperger had given details to the council. The subject of signage and the rules relating to it were discussed and council advised of their rights with regard to removal.

**8. Finance**

a. Completed accounts for the year ending 31<sup>st</sup> March 2018 were distributed to councillors together with copy of auditor's report and comments.. It was proposed by Clr Childs and seconded by Clr Self that the accounts as presented be accepted as a true record. Carried unanimously

b. Cheques were signed for SALC (£319.55 - Fees), HMRC (£120), Clerk's Wages (£480), Clerk's Expenses, West Stow PCC (£600) and Culford PCC (£500)

**9. West Stow Triangle.** The current position was outlined by Clr Glossop. With regard to the tree that had fallen during the recent storm it was agreed that the clerk should write to the owner of the land pointing out his responsibility with regard to its removal. It was also agreed that the clerk should write to the Headmaster of the school with copies to the Head of Trustees with the aim of calling a meeting to discuss the whole subject.

**10. Highways** A general discussion was held on traffic speeding through the parish area with no specific recommendations made.

## **11. Planning**

Application No DC/18/0653/TCA- Trees in a conservation area – Glencoe Chimney Mills, Fell one Scots Pine. Approved.

Application No DC/18/0699/HH – Single storey side and rear extension, porch to side elevation, external alterations – 12 Chimney Mills – Approved.

Application No DC/18/0547/FUL –Culford School – Permanent use of temporary car park. Approved.

## **12. Matters raised by Councillors**

a. Clr Childs raised the subject of Remembrance Day which will be commemorating 100 years. To be included on next agenda for July meeting when more information should be to hand.

b. **Village Hall** Clr Childs gave details of proposed work to be carried out on the village hall. Although of no particular concern of the parish council it was being raised since there was the possibility that council might be requested to rearrange certain dates/timings/locations. Council agreed that no changes would be acceptable.

**Meeting closed at 8.55pm. Next meeting 26<sup>th</sup> July 2018**