

# **CULFORD, WEST STOW AND WORDWELL PARISH COUNCIL**

## **Minutes of Culford, West Stow and Wordwell Parish Council Annual General Meeting held on 20<sup>th</sup> May 2019 in Culford Village Hall**

**Present** Clr Joy Childs, Clr David Fisher, Clr Bruce Murdoch, Clr Rachel Salt, Clr Paul Luke, Clr Myrtle McQueen, Clr Rebecca Hopfensperger (SCC) and the clerk John Milward.

**1. Election of Chairman** Proposed by Clr Murdoch and seconded by Clr Salt that Clr Childs be elected chairman for the coming year. Carried unanimously.

**2. Election of Vice Chairman** Proposed by Clr Murdoch and seconded by Clr Luke that Clr Fisher be elected vice chairman for the coming year. Carried unanimously

**3. Election of Representatives to Village Hall Committee** Clr Salt and Clr McQueen were elected to be the Council's representatives on the Village Hall Committee.

**4. Minutes of the meeting held on 28th March 2019.** Proposed by Clr Luke and Seconded by Clr Childs that the minutes be passed as a true record. Carried unanimously.

**5. Apologies.** Nil

**6. Register of Members' Interests** Members were reminded of their need to report any interest they may have on items listed for discussion on the agenda. Nil reported.

## **7. Reports**

**a. District Representative – Clr Susan Glossop.** Not in attendance but written report submitted and included as Annex A to these minutes.

**b. County Council Representative – Clr Rebecca Hopfensperger.** A full written report submitted and included at Annex B to these minutes.

Several points were discussed in more detail including:

HGV Traffic and proposed survey

Rats Hall Corner, including suggestion put forward that the answer to the problem may be to construct a roundabout at the junction.

Work still needing to be completed at West Stow

Funding for projects

### **c. Clerk's Report**

(i) Defibrilators have now been installed in each of the parishes. Those for Culford and Wordwell were by donation from residents whilst that in West Stow was funded by St Edmundsbury Borough Council, Suffolk County Council and the Parish Council. All installation costs were funded by the Parish Council.

(ii) Training on operation of the defibrillators is being organised through Paul Hickling. Clerk will arrange direct with Paul for a Tuesday or Thursday. Training to be held in Culford Club. Clerk will also write to Peter Smith thanking him and his family for their generous gift.

(iii) A 3 hour training session is being arranged through SALC to cover responsibilities of a parish council and planning. Training to be carried out in Culford Club on a Monday afternoon other than the last Monday of a month.

(iv) Cleaning up operation. Agreed that Clr Hopfensperger will forward details direct to Clr Salt who will happily carry out such cleaning as is required.

## **8. Finance**

a. Completed accounts for the year ending 31<sup>st</sup> March 2019 were distributed to councillors together with copy of auditor's report and comments.. It was proposed by Clr Fisher and seconded by Clr Murdoch that the accounts as presented be accepted as a true record. Carried unanimously. Relevant forms were signed off by Chairman and Clerk.

b. The following Cheques were agreed and signed for SALC (£318.04 - Fees), HMRC (£120), Clerk's Wages (£480), Clerk's Expenses (£40.82), Suffolk Biz (£100 – Web site), BHIB (£358.96 – Insurance), Andy MacDonald (£53.87 – Defibrillator Installation), Culford Club (£64.75 – grant) and D Deekes (£75.00 – Auditor).

**9. Highways** Clr Salt reported on items she had reported to Highways. These included white lining and uncleared drains..

**10. Correspondence** Clerk outlined details of correspondence he had received with regard to the forthcoming European Elections.

**11. Planning** Nil applications received. The subject of Park Cottage was raised since it would appear that another window had now been fitted. Matter had been passed to SCC but general opinion was that they would not consider any further action.

## **12. Matters raised by Councillors**

(a) Confirmed that the tree outside Toad House is to be felled. Clr Fisher reported that a tree next to the Village Club also needed to be felled. This may require planning application and clerk to pursue and also to examine possibility of both trees being done at the same time.

(b) Clr Salt reported on progress with the telephone kiosk and on new people who had moved into the village.

(c) Clr Childs raised the question of various signs which had been springing up along the side of The Street in Culford. Some of these related to events which had now passed whilst the whole practice of posting these signs was queried sine it was understood that approval was needed from District Council. Clerk to check.

(d) The subject of Remembrance Sunday was raised by Clr Childs. Agreed that procedure for this year should be the same as for last year but hopefully this year with a trumpeter to sound last post and reveille. Also agreed that posters should be displayed on The Street drawing drivers' attention to the fact that service was being held.

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**Meeting closed at 8.55pm. Next meeting 25<sup>th</sup> July 2019**