**Culford, West Stow and Wordwell Parish Council**

**M I N U T E S**

of the Meeting held at Culford Village Hall on

**Thursday 30th March 2023**

**Present**: Councillors: Rachael Salt (Chair), Paul Turnill, Andrew Miller, David Fisher

**In attendance:** Christine Mason (Clerk to the Council), District Councillor Susan Glossop, County Councillor Rebecca Hopfensperger

One member of the public.

**86. Apologies**

 Apologies were received from Cllr Paul Luke, Cllr David Hurcombe - absences approved.

**87. Declarations of Interest**

1. There were no declarations of Disclosable Pecuniary Interests in items on the agenda.
2. Cllr Turnill declared a Disclosable Interest in agenda item 93, Planning & Environment.

**88. Minutes**

 The minutes of the meeting held on 24th November 2022 and 26th January 2023 were approved

 and signed as a true record by the Chairman.

 **89. County & Borough Councillor Reports**

1. District Cllr Susan Glossop informed the meeting the locality budget request for £200 towards the King’s Coronation has been approved and a BACs payment made. A query from the previous meeting regarding moving a footpath – at this present time, no need for further action from the ROW Officer. Due to two Bank Holidays there will be a delay in bin collections, details to be circulated and posted on the WhatsApp Community website.
2. County Cllr Rebecca Hopfensperger stated following the site meeting with Andrew Moore, all signage from Culford to Wordwell has been cleaned and orders placed for those missing, 90m of double white lines on the main road are to be replaced and give way markings on both corners refreshed, mirrors on the highway not permitted but can be tucked into a private hedge or on land in private ownership, damage to the pavement at the corner of WS Hall’s paddock has been reported and added to the inspection list, details of reflective 30/40mph roundels to replace those faded to be sent to Cllr Salt.

**99.** **Agenda item FOI Request was now heard**

 FOI requests to Suffolk Constabulary for information on road traffic collisions attended by the

 police on the B1106 through Culford, Wordwell and West Stow and through to Elveden

 crossroads varies substantially from data recorded by SCC. To talk through why records from SCC

 are different, Cllr Hopfensperger to arrange a meeting between an allocated Highways Officer

 and the Parish Council. Police FOI paperwork, and when received, information from the Fire and

 Ambulance to be sent to RH in advance of the meeting. Time scales to be confirmed, realistically

 May. Andrew Moore, Community Liaison Engineer to be invited to attend.

 Additional matters requiring discussion from the Lorry Route Review are a) criteria definition of a

 local only route b) what enforcement action does SCC have in relation to roads within parishes

 c) when damage is done to a road sign/verge following an accident, how can SCC claim for

 damages from the car driver if the accident has not been reported.

**90. Lorry Route Review**

 This item was dealt with in agenda item 99.

**91.** **Public Forum**

No questions were raised.

 **95. King’s coronation celebrations was now heard**

 The Clerk reported that as a request from Cllr Hopfensperger’s locality budge for refreshments

 at the King’s Coronation celebrations has been refused, an alternative option was

 required i.e facilities, entertainment. The original application to be altered and resent.

 **92. Clerk’s report & Administrative Business**

 **a.** There were no decisions taken under delegated powers since the last meeting.

  **b.** Arrangements for the Parish Council to pick up the amplification equipment from Bacton

 Parish Council has been deferred until the next meeting

 **93. Planning & Environment**

DC/23/0221/TPO 35 The Street Culford Suffolk IP28 6DP

 TPO 191 (1993) tree preservation order - a. one walnut (G9 on plan and order) two Ash (G10)

 fell b. one Ash (G9 on plan and order) crown lift two lowest limbs on southeast side to 2.5

 metres above ground c. two Maple and three Sycamore (G10) crown lift branches to a height

 of six metres. Applicant Mr Stuart Baker, S.B Tree Services.

 Permission already given.

 **94. Maintenance and repairs to Notice Boards and Bench**

 Proposed by Cllr Fisher, seconded by Cllr Miller that the verbal quotation received for £300 be approved – all in favour.

 **95.** **King’s coronation celebrations**

 This item was dealt with earlier in the meeting.

 **96. Financial Matters**

 **a. Receipts and payments –** Proposed by Cllr Salt seconded by Cllr Turnill that the schedule of receipts and payments received by the Council are approved – all in favour. An apology to be given for late payment of an invoice submitted for the defibrillator replacement battery.

  **b. To approve the quotation from M&TJ’s for the 2023 grass cutting** – Proposed by Cllr Salt, seconded by Cllr Fisher that the grass cutting quotation received from M&TJ’s be approved – all in favour.

  **c. To approve a quotation for a replacement dog waste bin** – Various types/prices of dog waste bins were considered, following discussion it was proposed by Cllr Salt, seconded by Cllr Miller that the bin from Safetyshop at a cost of £260.32 + vat be approved – all in favour.

 **97. Vehicle Activated Sign**

Proposed by Cllr Miller, seconded by Cllr Fisher that the re- quotation for £2,940. + vat for the battery powered portable speed indicator with SLOWDOWN beneath, including the Data Collection software for an additional cost of £379 + vat be approved – all in favour.

 **98. GDPR Policy**

 The draft GDPR policy documentation was previously circulated for consideration. On the proposition of Cllr Salt and seconded by Cllr Fisher, it was unanimously resolved that the GDPR policy be adopted and posted on the CWSW website. A vote of thanks was given to Cllr Miller for undertaking the work involved.

 **99. FOI Request**

 This item was dealt with earlier in the meeting.

 **100. Councillors’ reports and items for future agendas**

 In celebration of the King’s Coronation, the Culford Club will be holding a village event on the

 evening of Saturday 6th May, funding not required as there will be a charge for food.

 The form for members of the public to report accidents will be ready for the next PC meeting,

 data from the Fire and Ambulance to be obtained (see agenda item 99). A Lorry Watch to be

 carried out in the Spring – an agenda item at the next meeting. A two minutes silence to be

 observed in memory of a former parish councillor – an agenda item at the next meeting. The

 state of the road surface from Fornham to Culford is extremely dangerous, suggested

 SCC should evaluate operating licences for HGV’s. Cllr Salt again reiterated the impact to local

 communities if, due to lack of use Ingham Village Post Office should close. An earlier request from

 Flempton/Hengrave to borrow jigsaws from the parish council was approved. In relation to the

 Lorry Review and lack of progress from Cllr Hofensperger i.e definition of local routes etc, it was

 agreed an email be sent requesting what it was she intends to say at the proposed Highways

 meeting (see agenda item 99).

 With no further business the meeting closed at 8.35pm.