**Culford, West Stow and Wordwell Parish Council**

**M I N U T E S**

of the Parish Council Meeting held at Culford Village Hall on

**Thursday 28th September 2023**

 **Present**: Councillors Rachael Salt (Chair), Andrew Miller, David Fisher, Paul Luke

 **In attendance:** Christine Mason (Clerk to the Council), District Councillor Susan Glossop, County

CouncillorRebecca Hopfensperger.

 **32. Apologies**

 Apologies were received from Cllr Paul Turnill due to holiday.

 **33. Declarations of Interest**

 **a.** None received.

 **b**. None received.

 **34. Minutes**

The minutes of the Parish Council meeting held on Wednesday 16th July 2023 were approved and

 signed by the Chaiman as a true record.

 **35. County & District Councillor Reports**

 **Cllr Susan Glossop**: Owing to the summer recess, Cllr Glossop advised the meeting there was not

 a lot to report. Preceding a review, WSC will be contacting all parish councils for their comments

 on future grass cutting ; the new administration at WSC have decided not to go ahead with work

 to the new Leisure Centre in Bury, but to carry out only basic repairs, thereby resulting in £2.4

 million having to be written off; a lot happening in Bury during the Christmas period, there is to

 be performances of Peter & the Wolf in the Abbey Gardens/specialist markets/Christmas Fayre

 in the Cathedral. Further information can be found on the Bury Beyond website.

 **Cllr Rebecca Hopfensperger**: A decarbonisation budget has been announced by SCC whereby

 parish councils who own their streetlights can apply for a grant to upgrade to more

 environmentally friendly LED bulbs. It was noted that if any streetlights are not working RH to be

 notified, if available the number on the pole to be included.

 Project Gigabit broadband programme is run by BD UK and not SCC, registration with

 Community Fibre Partnership is required who will keep the PC updated with the programme. RH

 to forward the link to the clerk to register all three villages.

 Traffic survey and costs for three different areas: site one £420 for fourteen days excluding

 holidays will measure weight/size of vehicle/speed/amount of traffic. If a further two are required,

 cost will be a further £195 each. A contribution from Cllr Hopfensperger’s Highways budget was

 offered. All in agreement that all three surveys should be carried out, a list of sites to be forwarded

 to the clerk. Diversion signage at the roundabout saying ‘Not suitable for HGVs is being ignored

 and lorries are coming through the village, RH to contact National Highways, including a police

 safety camera possibly being deployed. Moreover, the online reporting tool can be used and to

 provide evidence for further measures, photos can be attached. RH to send the link to the clerk, to

 be circulated to councillors.

 Lorry route review criteria/definition of a lorry route: Yellow - local access routes with restrictions,

 roads or part of roads serving an access to a specific location where there is a weight restriction

 identified by a current (TRO). This also includes experimental traffic regulation orders (ETRO).

 RH to send a list of HGVs with local permits for circulation.

 Red - all movements across Suffolk should use these, with those starting or ending in the county

 using them in preference to local lorry routes. Blue - zone distribution lorry routes, roads within

 a zone serving as a route to a local access route. Green - Local access routes, roads or part of

 roads serving as access to a specific location. Grey - Lorry watch areas.

 Other matters raised included signage covered in greenery, overgrown hedges, speed signage,

 prices for stick on signs rather than replacement. A full audit of road signage to be carried out

 prior to the visit from Andy Moore. Date for visit from AM to be confirmed.

 Furthermore, data from the two VAS to be downloaded to back up official information.

 **36. Public Forum**

There were no members of the public present.

 **37. Clerk’s Report & Administrative Business**

 a) There were no decisions taken under delegates powers since the last meeting.

 b) The Travel Reporting Tool and link is now on the website.

 Actions outstanding from previous meetings:

 Outstanding approved grants to be paid; replacement tree by Toad House to check with

 planning; high visibility vests, litter pickers and bag hoops now purchased; post on West Stow

 village sign in hand; speeding in West Stow still current; changes to appearance of Pine Tree

 House and Woodland View to check with planning; The Old Post Office planning permission to

 sub divide into two dwellings to check with planning.

  **38**. **HGV concerns/ Speeding /Lorry Route Review /FOI**

 Dealt with earlier in the meeting.

 **39. Planning & Environment**

 DC/23/1192/TCA Trees in a conservation area notification - three Sycamore (on plan) fell.

 LOCATION Rohan Icklingham Road West Stow Suffolk IP28 6EY

 Tree officer’s recommendations to be followed.

 DC/23/1448/TCA Trees in a conservation area notification - two Conifer (marked green on plan)

 fell.

 LOCATION Windy Ridge Icklingham Road West Stow Suffolk

 Tree officer’s recommendations to be followed.

 DC/23/1386/TCA Trees in a conservation area notification - one Weeping Willow (T1 on plan)

 crown reduction by up to 3 metres and 3.5 metres on over-extended limbs; two Weeping Willow

 (T2 and T3 on plan) crown reduction by 2.75 meters; group of Lawson Cypress (G1 on plan) fell.

 LOCATION West Stow Lodge Ingham Road West Stow Suffolk

 Tree officer’s recommendations to be followed.

 DC/23/1534/HH Householder planning application amended - single storey rear extension to

 existing garage to form annexe

 LOCATION 1 Icklingham Road, West Stow, Suffolk, IP28 6EZ

 No objections.

 **40. Bury Active Transport Group**

 Following the initial meeting of the Bury Active Transport Group, Cllr Fisher reported SCC has

 been awarded funding from Active Travel England to boost active schemes across the county

 including projects in Bury St Edmunds, Ipswich, and Felixstowe. To open access to those villages

 located on the outskirts of the town, discussion focused on the provision of a cycle/pedestrian

 route. Cllr Fisher will continue to attend future meetings. Link to the consultation to be posted on

 the Facebook page.

 **41. Remembrance Service**

Sunday 12th November. The service will be at 10.50 as usual at Culford Village Hall. Cllr Salt will

 be away but will still provide the mulled wine and mince pies, Cllr Salt to contact others in the

 village to help. The Clerk to order a wreath from The British Legion and the card signed

 accordingly by Cllr David Fisher.

 **42. Project Gigabit**

 Discussed previously in the meeting.

 **43. Financial Matters**

Proposed by Cllr Salt and seconded by Cllr Fisher that the Receipts and Payments schedule for

 August and September 2023 be approved – all in favour.

 **44. Councillor reports and items for future agendas**

 Items from Councillors included the cleaning of the war memorial, in hand; repainting the village

 sign**,** to be discussed further at the next meeting; white gate signs, could be part of the self help

 scheme; grass cutting on school side after the village sign, to determine whether the school or

 SCC are responsible; mature trees have been felled on the land near to the riding stables, to be

 bought to the attention of the tree officer.

 Date of next meeting 23rd November 2023 at 7.30pm.

 With no further business the meeting ended at 8.40pm