

# Culford, West Stow and Wordwell Parish Council

Clerk: Christine Mason

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## To Members of Culford, West Stow and Wordwell Parish Council

You are duly summoned to attend the Parish Council Meeting to be held on

**Thursday 25<sup>th</sup> September 2025 at 7.30pm**

at Culford Village Hall, The Street, Culford.

## AGENDA

### 1. Apologies

To receive apologies and to approve reasons for absence.

### 2. Declarations of Interest

- a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- b. To declare any Other Disclosable Interests in items on the agenda, and their nature.

### 3. Minutes

To ratify the minutes of the Parish Council Meeting held on Thursday 31<sup>st</sup> July 2025 and to authorise the Chair to sign them as a true record.

### 4. County & Borough Councillor Reports

- a. To receive a report from District Cllr Susan Glossop and to discuss any matters arising.
- b. To receive a report from County Cllr Rebecca Hopfensperger and to discuss any matters arising.

### 5. Public Forum

Residents are invited to give their views and question the Parish Council about issues on this agenda or to raise issues for future consideration. The time allocated will not normally exceed 15 minutes but is at the discretion of the Chair.

### 6. Clerk's report & Administrative Business

- a. To be advised of any decisions taken under delegated powers since the last meeting.
- b. To be advised of any relevant correspondence or significant matters not otherwise on the agenda and not already drawn to councillors' attention and to report progress on actions arising from prior meetings.

### 7. Rolling action log review

### 8. Planning and Environment

To consider responses to the following planning application consultation and any other consultations as may be launched by the Planning Authority prior to the meeting.

A question from Cllr Turnill: Illuminations on the gates at the school entrance and the automated barrier on the other entrance, are these in keeping with heritage status and are they enforcement matters?

DC/25/1282/TCA Trees in a conservation area notification – one copper beech overall crown reduction by 1.5 metres.

To be advised by the tree officer.

DC/25/1214/HH Householder planning application – a. standing seam zinc to and increase in height of main roof b. render and cladding to all elevations c. two storey rear extension with balcony d. single storey rear/side extension e. pitched roof over garage f. mona pitched roof over rear g. replace all windows and doors h. single storey front extension (following demolition of porch) i. windows to east and south elevation j. raise chimney k. replace window to south elevation with patio doors

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No objections.

## **9. Finance**

- a. To receive the schedule of income and expenditure and to approve payments.
- b. To receive the income against budget to September 2025.

## **10. Traffic calming measures**

To agree a date and time for a site visit with Andy Moore, Suffolk Highways.

## **11. Memorial Sunday**

Purchase of a wreath and responsibility for laying it.

## **12. Village clean-up day**

- a. To agree a date and scope for the activity.
- b. To discuss gate painting at either end of the village, renovation of street furniture where required, finger sign at the crossroads, post holding the Wordwell village sign.
- c. To set up a working party to plan and deliver village maintenance.

## **13. New notice board**

## **14. Councillors' reports and items for future agendas**

Councillors may use this opportunity to report on meetings attended, to agree the attendance of councillors to represent the Council at any forthcoming meetings, to report matters of information not included elsewhere on the agenda or raise items for future agendas not elsewhere on the agenda.

*Christine Mason*

Parish Clerk & Responsible Financial Officer

19<sup>th</sup> September 2025